

CLEVELAND HEIGHTS TEACHERS UNION
LOCAL 795 - AMERICAN FEDERATION OF TEACHERS
DEMOCRACY IN EDUCATION • EDUCATION FOR DEMOCRACY

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an Ohio Non-profit Corporation



Roles and Responsibilities of the Building Representative

A major purpose of unionism is to win for employee/members a share of power at the worksite. In order for this ideal to become a reality, it is necessary that employees in each school be led by a union steward to represent their interests to management and the union leadership, helps to solve their day-to-day problems on the job and involves them in the activities of the union.

There are four major roles of a Building Representative:

- I. The Worksite Leader is a visible representative of the union
 - A. Holds worksite meetings
 - B. Gets union members to serve on committees
 - C. Welcomes new members
 - D. Discusses important issues
 - E. Represents teacher in administrator/teacher conflicts
 - F. Represents members at Executive Board Meetings.

- II. The Communicator
 - A. Distributes newsletters and flyers
 - B. Maintains bulleting board of legislative activities and union business
 - C. Advises members of benefits and contractual rights
 - D. Informs members of political or policy positions

- III. The Problem Solver
 - A. Handles grievances
 - B. Identifies worksite problems
 - C. Involves members in professional issues

- IV. The Union Builder
 - A. Recruits members
 - B. Encourages participation in social events
 - C. Solicits COPE membership
 - D. Recruits volunteers for political campaigns