



DATE: September 17, 2020
TO: All Certificated/Licensed Staff Members
FROM: Paul A. Lombardo, Ed.D., Assistant Superintendent of HR and Operations *[Signature]*
RE: **Retirement Enhancement**

This memo serves as a follow-up to negotiations and the implementation of an enhanced retirement payment of \$1,150 during years 28, 29, and 30 of verified STRS. In order for the District to verify your eligibility to receive this retirement enhancement beginning with this school year, you will need to provide your *Annual Statement of Account* from STRS that documents your service credit for each fiscal year you have worked. Your *Annual Statement of Account* will be sent to you in October from STRS. You are also able to print your statement by accessing your account online through the STRS website.

If you are in your 28, 29 or 30th year of STRS service, please complete and return the bottom portion of this memo with a copy of your Annual Statement of Account. Once verified by the Human Resources Department, a salary change notice will be placed on Board Agenda for adoption. Thereafter, the payroll department will act to implement your retirement enhancement payment. This payment will be evenly distributed amongst your pay periods and any retroactivity due to date will be made accordingly.

The retirement enhancement payment will only be awarded for years 28, 29, and 30 as verified by your *Annual Statement of Account* from STRS. If an employee remains in the District beyond year 30, no enhancement payment shall be added for any additional years of service credit. There will be no retroactivity for years of service credit earned if you are beyond year 28, 29, or 30. You must currently be in your 28th, 29th, or 30th STRS service credit year to receive this retirement enhancement payment.

Should you have any questions about the requirements or your eligibility, please contact Karen Rego or my office directly.

Thank you.

(Please complete the following information and return this memorandum with a copy of your Annual Statement of Account from STRS to the Human Resources Department by November 15, 2020)

EMPLOYEE: _____ LOCATION: _____

of Years of Service Credit reflected on attached STRS Statement: _____

Signature: _____ Date: _____